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UNITED STATES CIVIL SERVICE COMMISSION OFFICE OF THE EXECUTIVE DIRECTOR WASHINGTON, D.C. 20415

Chairman Raymond Jacobson Executive Director, CSC Room 5518, Ext. 26111

Executive Vice-Chairman Clinton Smith Room 1304, Ext. 26272



Comober 22, 1975

Secretariat Room 1304-1900 E St., N.W.

Code 101, Ext. 26266 or

Area Code 202-632-6266

TO:

Directors of Personnel

FROM:

Clinton Smith

Executive Vice-Chairman

SUBJECT: Fifteenth Annual Federal Woman's Award

The Fifteenth Annual Federal Woman's Award dinner and presentation ceremony will be held at the Shoreham Americana Hotel, on Wednesday, December 3, at 7:30 p.m.

A large attendance at this ceremony is especially desired in honor of International Women's Year, and the goal is that each agency will reserve one or more tables (ten persons per table).

Your help in achieving this goal will be greatly appreciated through your attendance on December 3, and by your personal encouragement to executives and managers throughout your organization to attend along with you. All employees of the Federal Government are welcome.

Copies of the attached flyer are being mailed directly to EEO Directors, IWY Representatives, FWP Coordinators, Spanish Speaking Program Coordinators and Incentive Awards Program Administrators. It is hoped that many of these officials, along with the friends and colleagues of the winners, will plan to attend with you and that you will personally encourage them to do so.

For information and registration please contact Ms. Eleanor Barlas (632-6104) in the Civil Service Commission. We would assume that your incentive awards officer or another designated representative will serve as the contact point in your agency.

This promises to be the most successful and best attended Federal Woman's Award Program to date. Award winners will be announced and invitations will be mailed out in the near future.

Attachment

## Approved For Release 2002/06/18: CIA-RDP84-00313R000100260027-4

The Federal Woman's Award was established in 1960 to:

- provide special recognition to women who have made outstanding contributions to the efficiency and quality of the career service of the Federal government
- dramatize and make more widely known to the public the wide variety of challenging careers for women in the Federal government
- interest talented young women in pursuing Federal careers.

To date, eighty-five distinguished women in government have received the award.



The Board of Trustees

of the

Federal Woman's Award

is pleased to announce the

FIFTEENTH ANNUAL

FEDERAL WOMAN'S AWARDS DINNER

to be held at the
SHOREHAM AMERICANA HOTEL
Washington, D. C.
WEDNESDAY, DECEMBER 3, 1975
7:30 p.m.

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SIX OUTSTANDING WOMEN, nominated by their agency heads and chosen by an independent panel of judges, will be honored at the dinner for their outstanding contributions to the Federal government.

The ceremonies this year will be particularly significant, being one of the highlights of International Women's Year. Since a large attendance is anticipated, persons wishing to attend are urged to make reservations early.

Invitations to attend the dinner will be extended especially to friends and colleagues of those being honored, Heads of Agencies, Personnel Directors, Equal Employment Opportunity Counsellors, Federal Women's Program Coordinators, Incentive Awards Program Administrators, and other interested persons throughout the Federal government.

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